

SOLICITATION & DISTRIBUTION OF WRITTEN MATERIALS 2.09

I. PURPOSE

In order to prevent disruptions in the operation of Allied Services, interference with patient care, and inconvenience to our employees, patients, clients, residents, and visitors, the following rules will apply to solicitations and distributions of materials on Allied Services property.

- A. Solicitation for any purpose by an employee is prohibited while either the person soliciting or the person being solicited is on work time or in immediate patient care areas.
- B. Distribution of any materials for any purpose by an employee is prohibited while either the person distributing or the person receiving materials is on work time, in work areas or in patient care areas.
- C. Patient care areas are defined as any areas of the facility where treatment is being provided, stairwells and elevators used to transport patients, corridors and sitting rooms frequented by patients and their families, and any other area in which solicitation may disrupt patient care or disturb patients, clients or residents.
- D. Solicitation or distribution of any materials for any purpose by non-employees is prohibited at all times on Allied Services premises.
- E. Off-duty employees are not permitted to return to Allied Services property to distribute literature or to solicit or otherwise interfere with or disturb working employees.